

## **The Global Fund**

### **To Fight AIDS, Tuberculosis and Malaria**

## **The National Agency for the Control of AIDS (NACA)**

### **A. Preamble**

Nigeria is currently implementing the single stream Global Fund grant for which the National Agency for the Control of AIDS (NACA) is a Principal Recipient (PR) along with other Principal Recipients (PRs).

NACA and other PRs have been implementing the various rounds of the grant (i.e. Round 5, 8 and Round 9 project) for some years now and it has become necessary that some form of implementation or operations research be conducted to improve service delivery, learning, understanding, strategies for implementation and impact.

The Agency, with the support of the Global Fund, wishes to conduct short term Operations Research (3-4months) for HIV/AIDS interventions in Nigeria. NACA and her sub-recipients from the single stream Global Fund grant in collaboration with the National HIV/AIDS research reference group has concluded plans to conduct high impact operations research at Global Fund supported facilities and states.

The Agency intends to engage the services of qualified and competent researcher(s)/implementers with experience in designing and conducting operations research. The researcher(s)/implementers are expected to have an affiliation with a research institution or implementing organization.

### **B. Assignments Description**

- Specifically, the Global Fund operations research scope of work will involve:

- Development of the Operations research proposal (technical and financial) with the researchers' proposed design, methodology and budget for conducting operations research from a list of prioritized topics.
- Development of operations research protocol by researchers and members of the technical committee.
- Development of tools to carry out the Global Fund operations research.
- Conduct of field work for operation research.
- Provision of plans and tools to be used for data entry.
- Conduct analysis of data obtained from operations research field work.
- Preparation and submission of the operations research process as well as technical and financial reports
- Presentation of operation research findings to the technical and steering committee for decision making and use.
- Submission of all operations research data set to NACA.
- Wide and strategic dissemination of research findings including preparation of policy briefs, factsheets and peer review articles.

### **C. Guiding Criteria for Selection**

The selection of the researchers for operations research will be in accordance with the procedures set out in Guidelines published by the Donor and the Bureau of Public Procurement as well as International Best Practices.

### **D. Eligibility Criteria & Expected Contents of Expression of Interest**

Prospective applicants are requested to submit their Expressions of Interest that demonstrate capacity and capability to undertake this assignment. This expression of interest should contain evidence of experience in conducting this form of research in Nigeria or outside Nigeria, as well as competency of the researcher to undertake this assignment.

The expression of interest should detail the following information as basis for short listing and invitation to protocol development/review workshop. The prospective bidder(s) may be an individual researcher(s)/implementers with an affiliation to a research institution/implementing organization:

- i. Letter of expression of interest to the DG of NACA stating the operations research topic of interest and reasons for interest,
- ii. Curriculum vitae of the applicant/s;
- iii. Evidence of at least a Masters' degree in Public Health or social sciences or any relevant discipline,
- iv. Letter of introduction of applicant from a renowned research institution/implementing organization stating your level of affiliation with them;
- v. Provide hard copies and electronic copies of operations research report carried out in the past and published. Provide evidence of publications if published,
- vi. The EOIs shall be evaluated strictly based on the substantive information / credentials / documentary evidences submitted by individuals in support of the information requested above.
- vii. Evidence of collaboration between the researcher and the organization supervising the project if the bid is successful.

#### **E. General Terms & Conditions**

Expressions of Interest must be in English language only and should be enclosed in an envelope sealed and marked boldly at the top right corner with the words “**EOI FOR OPERATIONS RESEARCH**” and delivered in the Tender Box provided at the address below on or **before Tuesday, 7th August, 2012 by 12 noon** after which public opening of submissions will take place immediately at the Conference Room of the Agency.

The Agency reserves the right to reject any or all of the Submissions. Interested researcher(s)/implementers may obtain further information at the same address from 9.00am to 3.30pm on Mondays to Fridays (except public holidays) and NO EOI shall be received after the closing date and time.

Only short-listed candidates will be eligible for further considerations.

**F. Contact Information**

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